



**HP. HOUSING & URBAN DEVELOPMENT AUTHORITY
NIGAM-VIHAR, SHIMLA-171002**

No.HIMUDA:5-498/2008-Admn. 32867-85 Dated 23-02-19

NOTIFICATION

In exercise of powers conferred under Section-51 of the Himachal Pradesh Housing & Urban Development Authority Act, 2004 and in pursuance to approval accorded by the Service Committee of Himachal Pradesh Housing & Urban Development Authority in its meeting held on 05.12.2018, the amendment to clauses 2,4,10,11,15 &15-A in the enclosed Recruitment & Promotion Rules for the post of Surveyor are hereby amended with immediate effect.

Accordingly, the existing Recruitment & Promotion Rules notified vide notification numbers HIMUDA:5-454/05-Admn. dated 24.04.2006 and HIMUDA:5-486/07-Admn dated 10.11.2009 in respect of above category are hereby repealed.

CEO-cum-Secretary,
HIMUDA, Shimla-2.

Copy forwarded to the following for information:-

1. The Principal Secretary [Housing] to the Government of Himachal Pradesh.
2. The Chief Engineer, HIMUDA Shimla-2.
3. The Chief Architect, HIMUDA, Nigam Vihar, Shimla-2.
4. The Superintending Engineer [North] Dharamshala & [South] Shimla HIMUDA.
5. All Branch Heads in Head Office, Shimla.
6. All the Executive Engineers [Civil] HIMUDA.
7. Computer Cell.
8. File of appointment of Surveyor.

CEO-cum-Secretary,
HIMUDA Shimla-2.

**RECRUITMENT AND PROMOTION RULES FOR THE POST OF SURVEYOR
IN THE HIMACHAL PRADESH HOUSING AND URBAN DEVELOPMENT
AUTHORITY.**

1.	Name of the post:	Surveyor
2.	Number of post	08 [Eight]
3.	Classification:	Class-III
4.	Scale of Pay (Be given in the expanded notation)	Rs.5910-20200+GP2400
5.	Whether selection post or Non-Selection post:	Non-Selection.
6.	Age for direct recruitment:	Between 18 and 45 years

Provided that the upper age limit for direct recruitment will not be applicable to the candidates already in service of the Government including those who have been appointed on adhoc or on contract basis:

Provided further that if candidates appointed on adhoc basis had become overage on the date when he was appointed as such he shall not be eligible for any relaxation in the prescribed age limit by virtue of his adhoc or contract appointment.

Provided further that upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/Other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government.

Provided further that the employees of all the Public Sector Corporation and Autonomous Bodies who happened to be Government Servants before absorption in Public Sector Corporation/Autonomous Bodies at the time of initial constitution of such Corporation/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector Corporation/ Autonomous Bodies who were/are subsequently appointed by such Corporation/Autonomous Bodies and who are/were finally absorbed in the service of such Corporation/ Autonomous Bodies after initial constitution of the Public Sector Corporation/ Autonomous Bodies.

Note: (1) Age limit for direct recruitment will be reckoned on the first day of the year in which post(s) is/are advertised for inviting applications or notified to the Employment Exchanges as the case may be.

7	Minimum Educational and other Qualifications prescribed for direct recruits	<p>Essential Qualification:</p> <p>i) Should have passed the matriculation examination or equivalent from recognize Board/ University.</p> <p>ii) Must posses ITI Diploma in the Trade of Survey work from recognized Institution.</p> <p>Desirable qualification:</p> <p>Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in Himachal Pradesh.</p>
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8	Whether age and educational Qualification prescribed for direct recruits will apply in the case of promotees/appointees.	i) Age: N.A. ii) Educational Qualification: Yes.
9.	Period of probation, if any:	Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and for reasons to be recorded in writing.
10	Method for Recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of posts to be filled in by various methods.	100% by direct recruitment on regular or on contract basis.
11	In case of recruitment by appointment promotion/ deputation/ transfer, grade from which promotion/ deputation/ transfer is to be made.	As per column 10 above.
12	If Departmental Promotion Committee exists, what is its composition.	The committee will consist of the following:- i) CEO-cum-Secretary (HIMUDA)... Chairman ii) Executive Director (HIMUDA)..... Member iii) Administrative Officer(HIMUDA)...Member
13	Circumstances under which the HPPSC is to be consulted in making recruitment:	N.A.
14.	Essential requirement for a direct recruitment.	A candidate for appointment to any service or post must be a citizen of India.
15	Selection for appointment to post by direct recruitment.	Selection for appointment to the post in the case of direct recruitment shall be made on the basis of written/viva-voce/practical test. The Himachal Pradesh Staff Selection Commission will be recruiting agency.
15-A	Selection for appointment to the post by contract appointment.	Notwithstanding anything contained in these rules, contract appointments to the post will be made subject to the terms and conditions given below:- (1)Concept: (a) Under the policy the Surveyor in H.P.

Housing and Urban Development Authority will be engaged on contract basis initially for one year, which can be extended on year to year basis.

Provided that for extension/renewal of contract period on year to year basis the concerned Head of Department shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of contract is to be renewed/ extended.

(b) to (d): Candidates shall be selected by the H.P. Staff Selection Commission as per the eligibility conditions prescribed in these Rules. The contractual Surveyor shall have no right to claim regularization or permanent absorption in HIMUDA. Regularization shall be subject to the provisions of R&P Rules.

(ii) Honorarium:

Surveyor appointed on contract basis shall be paid a consolidated fixed amount of Rs.8,310/- per month or as fixed by the Govt. from time to time (which shall be equal to minimum of the pay band +grade pay).

(iii) Appointing/ Disciplinary Authority:

CEO-cum-Secretary of HIMUDA shall be the appointing and disciplinary authority.

(iv) Selection Process:

(a) to (c) : After having the approval from the Govt. to fill up the vacant post of Surveyor on contract basis, CEO-cum-Secretary will place the requisition on requisite Form with the concerned recruiting agency i.e. Himachal Pradesh Staff Selection Commission.

(v) Selection will be made through **H.P. Staff Selection Commission.**

(vi) Agreement :

After Selection a candidate for appointment, he/she shall have to sign an agreement as prescribed by the Government from time to time.

(vii) Terms and conditions:

(a) Surveyor appointed on contract basis shall be paid an honorarium @ Rs.8,310/- per month or as fixed by the Govt. from time to time (which shall be equal to minimum of the pay band +grade pay). No other allied benefits such as senior/selection scale etc. will be admissible.

(b) The service of the contractual Surveyor will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found good.

(c) Contractual appointment shall not confer any right to the incumbent for regularization in service at any stage. However, regularization will be done on completion of 5 years service on contract or as per the Government instructions issued from time to time.

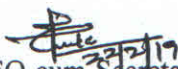
(d) Contractual appointee will be entitled for one day casual leave after putting in one month's service. This leave shall be accumulated up to one year. No leave of any other kind is admissible to the Contractual Surveyor. He/She shall not be entitled for Medical Reimbursement and LTC etc. Only maternity leave shall be given as per Rules.

(e) Unauthorized absence without approval of the competent authority shall automatically lead to the termination of contract. Contractual Surveyor shall not be entitled for any honorarium for the period of absence from duty.

(f) Transfer of Surveyor appointed on contract basis shall be transferred as per the Government policy or as per the requirement of work load.

(g) Selected candidate shall have to submit a certificate of his/her fitness from a Government/Registered Medical Practitioner. In the case of women candidates pregnancy beyond sixteen weeks shall render her temporarily unfit until the confinement is

		<p>over. Women candidate shall be re-examined for fitness from an authorized medical officer/practitioner.</p> <p>(h) Contract Surveyor shall be entitled to TA/DA if required to go on tour in connection with his official duties at the same rate as applicable to regular Surveyor on minimum of scale.</p>
16	Reservation:	The appointment to the service shall be subject to orders regarding reservation in the service for scheduled caste/ scheduled Tribes/ Other Backward Classes/ other categories of persons issued by the Himachal Pradesh Government from time to time.
17	Departmental Examination:	Not applicable
18	Power to Relax:	Where the HIMUDA is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing, HIMUDA with prior approval of the Government relax any of the provisions of these Rules with respect to any class or category of persons or posts.


 CEO-cum-Secretary,
 HIMUDA, Shimla-2
